

NV Wing Supplement 2 CAPR 52-16 15 June 2016 Cadet Programs

Cadet Programs Activities Planning and Reporting

SUMMARY OF CHANGES
Activity Plan Requirement
Introduction of NVCAPF 55 Quarterly Report

CAPR 52-16, dated 1 November 2015, is supplemented as follows:

- 1.7 para e. Added. Cadet Activities Planning and Reporting
 - 3. Activity Project officers must submit for approval an operations plan to the Wing Director of Cadet Programs (DCP) a minimum of 60 days prior to any activity if it meets any of the criteria below:
 - i. High Adventure Activity (shooting, high ropes, water survival, and other similar activities as authorized by CAPR 52-16)
 - ii. Any activities with cadets involving a duration of four nights or longer.
 - 4. The operations plan will consist of:
 - i. A completed CAPF 54 High Adventure Activity request
 - ii. A completed CAPF 31 for each cadet
 - iii. A listing of all senior members participating, including the contact information of the activity project officer.
 - iv. A completed Operational Risk Management (ORM) worksheet. (see Attachment 1)
 - 5. In order to support the activities of units and ensure each unit is providing their cadets sufficient activities as outlined in CAPR 52-16 section 4-3, Nevada Wing has established the NVCAPF 55 Quarterly Squadron Cadet Programs Report. (See Attachment 2) The NVCAPF 55 will be completed by the Squadron Commander or the Deputy Commander for Cadets, and is to be emailed to the DCP NLT 10 January, 10 April, 10 July and 10 October.

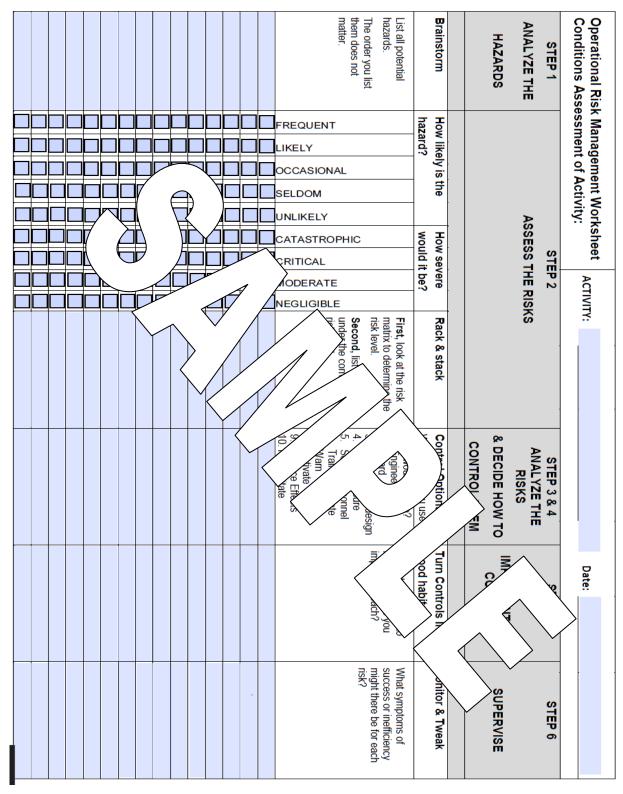
Col. Carol L. Lynn, CAP, NVWG/CC

Certified 15 June 2016, Lt Col David Sellen, NVWG DCP

Supersedes: NV Supplement 52-16 15 May 2016 OPR: DCP

Distribution: 1 Each unit; 1 PCR/CC Pages: 3

Attachment 1- CAP Operational Risk Management Matrix Worksheet



Supersedes: NV Supplement 52-16 15 May 2016

Distribution: 1 Each unit; 1 PCR/CC

OPR: DCP Pages: 3

Attachment 2- NVCAPF 55 Quarterly Squadron Cadet Programs Report.

Nevada Wing Quarterly Squadron Cadet Programs Report

Fiscal year quarter just completed:	FY	QTR	Unit Number:	PCR-NV-		
Deputy Commander for Cadets:						
Cadet Commander:						
Unit publishes a detailed para 4-3b)		neetings (CAPR 52-16	Yes	No		
Exact internet address f (CAPR 52-16 parg 3c1) ine cadet calendar						
What specific r ng house, etc.) were conducted during the quarter? (CAPR 52-16 para 3-1) Please include succes es:						
List the special events beyond the by a neighboring unit or higher he ters of the special events beyond the property of the special events beyond the special events beyond the property of the special events beyond the special events beyond the special events beyond the special events between the special events beyond the special events between th						
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List the actions completed this quarter to meet arly u (1 go) PR 52-16 para 4-2)						
What percentage of peru codets received a CAR or military original and						
What percentage of new cadets received a CAP or military orientation within 90 days of joining? (CAPR 52-16 para 4-5)						
What percentage of current cadets have not had at least one orientation ight the last 12 months? (CAPR 52-16 para 4-5)						
List all Aerospace Education activiti	es, includ	ing STEM, com	pleted during th	varter PR 52-1	6 fig 4-2)	
Date:		Unit Comma	ander Name and Grade			

NVCAPF 55 12 June 2016

Supersedes NVCAPF 55 15 May 2016

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E-Signed: 06/13/2016 10:57 AM CST

Curt LaFond

clafond@capnhq.gov Comments: Curious to see if this is effective and worth implementing CAP-wide Voting: APPROVED IP: 216.253.88.174 Sertifi Electronic Sign

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